

University of Puerto Rico
Río Piedras campus
Humanities Faculty
English Department

Cert. 33, 2020-21, JG

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| COURSE TITLE | : | NONVERBAL COMMUNICATION |
| COURSE CODE | : | INGL 3266 |
| HOURS/CREDITS | : | 45 HOURS/ THREE CREDITS |
| PRE-REQUISITES, CO-REQUISITES AND OTHER REQUIREMENTS | : | INGL 3103-3104; INGL 3011-3012; or Level 5 on the Placement Tet in English of the Dept. of English, College of Humanities; or Advanced Level in English |
| COURSE DESCRIPTION: | | |
| AN EXAMINATION OF HUMAN NONVERBAL COMMUNICATION BEHAVIORS AND THEIR CONTRIBUTIONS TO THE HUMAN COMMUNICATION PROCESS FROM BOTH INTRA AND INTERCULTURAL PERSPECTIVES: Course offered face-to-face (in person), online and hybrid | | |
| LEARNING OBJECTVES: | | |
| <p>At the conclusion of the course, students will be able to;</p> <ol style="list-style-type: none"> a. Compare the linear model with the transactional model of communication b. Define Nonverbal communication and differentiate it from verbal communication c. Explain the primacy of nonverbal communication in the species, the individual and in interaction d. List and explain the channels of nonverbal communication: kinesics, proxemics, haptics, oculosics, vocalics, physical appearance, environmental elements, chronemics, and olfactics e. Enumerate information concerning the principles of nonverbal messaging: its ubiquity, variety of functions, spread of use, impact on the making of meaning, primacy, ambiguity, and acceptance f. Differentiate between digital and analog representations g. Explain the processing of the message and role of cultural variation; compare US/PR systems h. Discuss the role of identity in the nonverbal codes of communication i. Provide an explanation of the systems of nonverbal communication, their displays, variety of meanings, and the connections they send to verbal communication j. Describe the various ways in which we can apply nonverbal principles across contexts as, for example, in technology and social media, professional contexts and interpersonal relationships | | |
| MAIN TEXTBOOK: | | |
| Bowman, J. M. (2021) <i>Nonverbal communication: An applied approach</i> . Thousand Oaks, CA: SAGE Publications, Inc. | | |

Remland, M. (2016). *Nonverbal communication in everyday life*. 4th Ed. Thousand Oaks, CA: SAGE Publications, Inc.

Ivy, D. K. & Wahl, S. T. (2019). *Nonverbal communication for a lifetime*. 3rd E. Dubuque, IA: Kendall Hunt Publishing Company

Nine-Curt, C. J. (1976). *Teacher training pack for a course on cultural awareness*. Fall River, MA: NADC.

COURSE CONTENT AND TIME DISTRIBUTION:

| Topic | TIME DISTRIBUTION | | |
|---|--------------------------|---|---------------|
| | Face-to-face | Hybrid | Online |
| I. Nonverbal communication origins, definitions, and features Evaluation: Participation, Quizzes, Oral Reports | 6 hours | 6 hours (3 hours face-to-face, 3 hours online) | 6 hours |
| II. Identity and the nonverbal codes of kinesics and proxemics (US/PR systems) Evaluation: Participation, Quizzes, Oral Reports | 9 hours | 9 hours (3 hours face-to-face, 6 Hours online) | 9 hours |
| III. Haptics, oculesics and Vocalics (US/PR systems) Evaluation Participation, Quizzes, Oral Reports | 9 hours | 9 hours (3 hours face-to-face, 6 hours online) | 9 hours |
| IV. Physical appearance, Environmental elements, Chronemics, and olfactics US/PR systems Evaluation; Participation, Quizzes, Oral Reports | 12 hours | 12 (6 hours face-to-face, 6 hours online) | 12 hours |
| V. Principles of nonverbal messaging: Applying nonverbal communication knowledge in technology and social media, professional contexts, and in gender, intimate relationships, and sexuality Final Evaluation. Written assignment and exam | 9 hours | 9 hours (6 hours face-to-face, 3 hours online) | 9 hours |

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|----------------------------|-----------------|--|-----------------|
| Total contact hours | 45 hours | 45 hours | 45 hours |
| | | (21 hours in-person =47%) 24 hours online =53%) | |

INSTRUCTIONAL STRATEGIES:

| Face-to-face | Hybrid | Online |
|---|--|--|
| Professor Conferences Readings Group work Individual tasks Appraisal activities Practical activities Oral presentations Videos/films | Online instructional modules Professional Article reading online Instructional videos/films Group work Individual tasks Appraisal activities Practical activities Oral presentations Asynchronous and synchronic video conferences | Instructional interactive modules Professional Article reading online Instructional videos/films Group work Individual tasks Appraisal activities Practical activities Oral presentations Asynchronous and synchronic video conferences Synchronic meetings |

RESOURCES/ MINIMAL REQUIREMENTS:

| RESOURCE | Face-to-face | Hybrid | Online |
|---|---------------------|---------------|---------------|
| Account in the institutional learning management platform (e.g. Moodle) | Institution | Institution | Institution |
| Institutional email account | Institution | Institution | Institution |
| Computer with high-speed internet access or mobile device with data service | Student | Student | Student |
| Programs or applications: word processor, spreadsheets, presentation editor | Student | Student | Student |
| Built-in or external speakers | N/A | Student | Student |
| Webcam or mobile with camera and microphone | N/A | Student | Student |

EVALUATION TECHNIQUES:

| Face-to-face | | Hybrid | | Online | |
|---------------------|-----|--------------------|-----|--------------------------------------|-----|
| Homework | 20% | Homework | 15% | Homework and asynchronous activities | |
| Participation | 10% | Participation | 10% | activities | 10% |
| Exams | 25% | Exams | 25% | Exams | 20% |
| Group research | 15% | Group research | 15% | Group research | 15% |
| Oral Presentations | 15% | Oral Presentations | 10% | Oral Presentations | 10% |

| | | | | | |
|-------------------|-------------|-------------------|-------------|-------------------|-------------|
| Reaction Papers | 15% | Reaction Papers | 15% | Reaction Papers | 15% |
| | | Analysis groups | 10% | Participation | 10% |
| Total..... | 100% | | | Synchronic meets | 20% |
| | | Total..... | 100% | Total..... | 100% |

REASONABLE ACCOMODATION:

The University of Puerto Rico complies with all state and federal laws and regulations related to discrimination including “The American Disabilities Act” (ADA) and Law #51 from the Puerto Rico Commonwealth (Estado Libre Asociado de Puerto Rico). Every student has the right to request and receive reasonable accommodation. Those students with special needs that require some type of particular assistance or accommodation shall explicitly communicate it directly to the professor. Students who are receiving VRS services shall communicate that to the professor at the beginning of the semester to facilitate appropriate planning and the necessary equipment according to the Students with Disabilities Affairs Office (Oficina de Servicios a Estudiantes con Impedimentos (OSEI), administered by the Dean of Students Office. Any other student requiring assistance or special accommodation shall also communicate directly with the professor.

ACADEMIC INTEGRITY:

The University of Puerto Rico promotes the highest standards of academic and scientific integrity. Article 6.2 of the UPR Students General Bylaws (Board of Trustees Certification 13, 2009-2010) states that academic dishonesty includes, but is not limited to: fraudulent actions; obtaining grades or academic degrees by false or fraudulent simulations; copying the whole or part of the academic work of another person; plagiarizing totally or partially the work of another person; copying all or part of another person answers to the questions of an oral or written exam by taking or getting someone else to take the exam on his/her behalf; as well as enabling and facilitating another person to perform the aforementioned behavior. Any of these behaviors will be subject to disciplinary action in accordance with the disciplinary procedure established in the UPR Students General Regulations.

To ensure the integrity and security of user data, all hybrid, distance and online courses must be offered through the institutional learning management platform, which uses secure connection and authentication protocols. The system authenticates the identity of the user using the username and password assigned to their institutional account. The user is responsible for keeping his password safe, protecting, and not sharing this password with other people.

INSTITUTIONAL POLICY AGAINST SEXUAL HARASSMENT:

“The University of Puerto Rico prohibits discrimination based on sex, sexual orientation, and gender identity in any of its forms, including that of sexual harassment. According to the Institutional Policy against Sexual Harassment in force at the University of Puerto Rico, any student subjected to acts constituting sexual harassment, may turn to the Office of the Student Ombudsperson, the Office of the Dean of

Students, or the Coordinator of the Office of Compliance with Title IX for an orientation or filing a formal complaint”.

GRADING SYSTEM:

A, B, C, D, F

EMERGENCY CONTINGENCY PLAN:

In the event of an emergency or class interruption, your professor will establish communication via institutional email to coordinate the continuity of the course offering.

BIBLIOGRAPHY:

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