



University of Puerto Rico  
Río Piedras Campus  
English Department  
College of Humanities

## Syllabus

INGL 3052 – Developing Functions of Oral English Third Level II

Sec. OU1

45 hours – three (3) credits

Tuesdays and Thursdays 8:30 -9:50

LPM 212

Prerequisites: INGL-3041

Co-requisites: Attendance in the laboratory (TALLER 3999) for an additional hour per week

January 2023

Robert Dupey Ph.D.

### **I. Course Description**

Students will continue to work on the development of more advanced vocabulary, idioms, pronunciation, spelling, and grammar needed to achieve fluency in both oral and written English. Practice in listening comprehension and written production via attendance in language laboratory.

### **II. Objectives**

At the conclusion of the course, students will have demonstrated improvement in the following skills:

- a. achieve comprehension and appropriate use of vocabulary;
- b. demonstrate clear pronunciation in speech and oral reading;
- c. utilize correct use of grammatical structures needed in daily conversation, reading and writing;
- d. demonstrate ability to read basic written English;
- e. explore the use of English and key linguistic skills needed to achieve success in their communities, academic life and future careers.

### **III. Teaching strategy**

Class discussions, debates, dialogue, individual and group oral presentations, music, games, and writing activities and tasks

Note: *INGL 3052* is a face-to-face course; however, Google Classroom as well as Google Meet applications will be utilized throughout the semester as needed.

#### IV. Course Outline and Distribution of Time

Unit of Study/Theme	Contact Hours	Activities
General Course Introduction	3	Discussion of Course Syllabus and Evaluation Criteria Ice breaker activities
<b>Unit I:</b> <i>English in My Life, My Community and in Puerto Rico</i>	9	Assessment activities Instructional videos / role plays / Assignments / Selected readings / Class discussion / Writing Tasks / General review of English grammar
<b>Unit II:</b> <i>College Life for UPRRP Students</i>	6	Assessment activities Instructional videos / Selected readings / Class discussion / Writing Tasks / Student presentations / Continuation of English grammar review -
<b>Unit III:</b> <i>English for Tourists the World Over</i>	6	Assessment activities Instructional videos / Role plays / Collaborative oral presentations in groups / / Assignments / Writing activities / Continuation of English grammar review
<b>Unit IV:</b> <i>Getting Ready for your Important Interview in English</i>	6	Assessment activities / Instructional videos / Role plays / Collaborative oral presentations in groups / Assignments / Writing activities / Continuation

		of English grammar review -
<b>Unit V: <i>My Future Academic Goals and Career!</i></b>	6	Assessment activities / Instructional videos / role plays / Assignments Extemporaneous speaking exercises
<b>Unit VI: <i>Workshop on English Pronunciation</i></b>	9 -	Assessment activities / Instructional videos / Role plays / Assignments / Collaborative oral presentations in groups / Class discussion and drills  -
<b>Total Contact Hours</b>	<b>45</b>	-

#### IV. Course Requirements and Evaluation

- Attendance: Students are expected to attend class each day and arrive on time. Students will receive a **100 point** attendance grade at the end of the semester. Each unexcused absence to any class signifies a reduction of seven (7) points for this grade:

0 absences = 100%

1 absence = 93%

2 absences = 86%

3 absences = 79%

4 absences = 72% etc.

Students have made a personal commitment to all of their college courses and, therefore, can fully benefit from them only by attending each day. Only serious illness, the loss of a family member or other extremely serious circumstances will be considered as a valid

excuse for absences. Punctuality is also very important. Students must be **present** for each presentation. Only a very **serious** emergency will be accepted in order to present his / her project at a later date. If not, a grade of 0 will be given. Attendance and punctuality are very important as well. A close record of each student's attendance in all class meetings is maintained.

2. Written exams / assignments in the form of brief essays (100 pts.)
3. Individual and group oral presentations in class (100 pts.)
4. Assignments handed in during the semester will constitute a one full grade or evaluation. (100 pts.)
5. A full grade or evaluation for Lab (Taller) work done during the semester (100 pts.)
6. A full grade or evaluation for students' class participation, daily performance, and effort will be given at the conclusion of the semester. (100 pts.)
7. Students are asked to always have the following materials for each class session: their texts, any assigned work ready and a notebook.

Distribution of Evaluations:

Exams: 30 %

Presentations: 30 %

Assignments: 20 %

Class Participation: 10%

Attendance: 10%

## **VI. Office Hours**

Office: English Department Resource Center – Pedreira 106

Tuesdays and Thursdays - 10:00 – 12:30

Mondays and Wednesdays - 11:30 – 1:00

[robert.dupey1@upr.edu](mailto:robert.dupey1@upr.edu)

**Important Notices:** In accordance with the recommendation of the Dean of Students Office (Division for Persons with Disabilities), students who are clients of the Office of Vocational Rehabilitation must contact the professor at the beginning of the semester in order to make arrangements for reasonable accommodations and for any necessary auxiliary equipment. Other students with special needs who require any kind of assistance or reasonable accommodations should also contact the professor. Alternative evaluation methods will be provided to students with identified special needs.

“The University of Puerto Rico prohibits discrimination based on sex, sexual orientation, and gender identity in any of its forms including that of sexual harassment. According to the Institutional Policy Against Harassment at the University of Puerto Rico, Certification Num. 130, 2014-2015 from the Board of Governors, any student subjected to acts constituting sexual harassment, must turn to the Office of the Student Ombudsperson, the Office of the Dean of

Students, and/or the Coordinator of the Office of Compliance with Title IX for an orientation and/or a formal complaint.

Los estudiantes que reciban servicios de Rehabilitación Vocacional deben comunicarse con la profesora al inicio del semestre para planificar el acomodo razonable y equipo asistivo necesario conforme a las recomendaciones de la Oficina de Asuntos para las Personas con Impedimento (OAPI) del Decanato de Estudiantes. También aquellos estudiantes con necesidades especiales que requieren de algún tip de asistencia o acomodo deben comunicarse con el/la profesor/a.

· Integridad académica: La Universidad de Puerto Rico promueve los más altos estándares de integridad académica y científica. El Artículo 6.2 del Reglamento General de Estudiantes de la UPR (Certificación Núm. 13, 2009-2010, de la Junta de Síndicos) establece que “la deshonestidad académica incluye, pero no se limita a: acciones fraudulentas, la obtención de notas o grados académicos valiéndose de falsas o fraudulentas simulaciones, copiar total o parcialmente la labor académica de otra persona, plagiar total o parcialmente el trabajo de otra persona, copiar total o parcialmente las respuestas de otra persona a las preguntas de un examen, haciendo o consiguiendo que otro tome en su nombre cualquier prueba o examen oral o escrito, así como la ayuda o facilitación para que otra persona incurra en la referida conducta”. Cualquiera de estas acciones estará sujeta a sanciones disciplinarias en conformidad con el procedimiento disciplinario establecido en el Reglamento General de Estudiantes de la UPR vigente.

#### **PLAN DE CONTINGENCIA EN CASO DE UNA EMERGENCIA**

En caso de surgir una emergencia o interrupción de clases, el profesor continuará ofreciendo el curso utilizando la modalidad a distancia o en línea, según establecidas en este prontuario oficial. De acuerdo a la información oficial y las directrices institucionales, el profesor realizará esfuerzos para comunicarse con los estudiantes vía correo electrónico institucional u otros medios alternos disponibles para coordinar la continuidad del ofrecimiento.

*If an emergency or an interruption of courses occurs, course offerings will take place with the support of distance learning modalities, as established in the official syllabus. In compliance with official communications and institutional guidelines, the professor will make efforts to communicate with students via institutional email or other available communication outlets to coordinate the continuity of course work.*

## **VII. Student Texts**

Touchstone Student’s book 2 by Michael McCarthy, Jeanne McCarten and Helen Sandiford. Cambridge University Press, 2005.

Touchstone workbook 2 by Susan Rivers and Georgiana Farnoaga. Cambridge University Press, 2005.

Electronic References:

<https://www.wikihow.com/Improve-English-Pronunciation>

<https://howjsay.com>

<https://www.internationalphoneticalphabet.org/.../ipa-chart-with-sounds>

[International Phonetic Alphabet chart for English dialects ...](#)

[https://en.wikipedia.org/wiki/International\\_Phonetic\\_Alphabet\\_chart...](https://en.wikipedia.org/wiki/International_Phonetic_Alphabet_chart...)

[Home Page - Rachel's English](#)